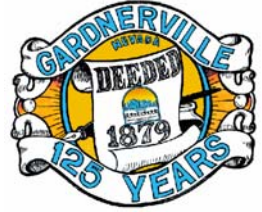


2004 Year-End Report



Minting commemorative medallions at Carson City Mint



Town namesakes John and Mary Gardner

2004 Gardnerville Town Board

Paul Lindsay, Chairman
Tom Cook, Vice Chairman
Mike Philips
Randy Slater
Jerry Smith

Town Administrative Offices 1407 Highway 395

www.gardnerville-nv.gov

Town Manager's Message

2004 saw a community gather on three separate weekends to celebrate 125 years as a proud Nevada town. These three weekend celebrations honored our community's past, celebrated the diversity of today, and afforded all an opportunity to refresh a collective commitment to the Gardnerville of tomorrow. In 125 years, much has changed in the community; new street lights on Main Street and a larger population with a mix of housing opportunities, for instance.

In preparing this brief annual report, the words coined by some of our community's youth as part of the 125th Birthday student contest came to mind. "Sunny days, winter mornings, the call of coyotes and birds. A caring place, a friend everywhere. Bald Eagles. A strong sense of community and a great place to raise children. A safe place".

While changes include clearly identifiable "brick and mortar" projects, one thing has not changed-Gardnerville is an excellent community to call home.

James E. (Jim) Park, Jr., C.P.M., CPO, MBA

Gardnerville Town Manager

Town Administration

- Town Board Vice-Chairman Tom Cook received the Nevada League of Cities and Municipalities "Public Official of the Year" award at the annual conference. This is the first time in the history of this prestigious award that it has been bestowed on an elected official from an unincorporated town.
 - The Town policies and procedures manual was substantially completed and adopted for use, providing a comprehensive guide for the town to conduct operations.
 - Town General Improvement Standards were developed and adopted for use, providing a framework of additional amenities and infrastructure required when developing property within the community.
 - Funding was authorized by the Town Board that allowed the publishing of a comprehensive book on the history of the buildings in the historic downtown core.
 - Congressman Jim Gibbons was hosted at Heritage Park by the Town Board to review facility improvements completed with the assistance of several U.S. Forest Service grants.
 - The Town Maintenance Management software system (MMS) database was updated to reflect new infrastructure brought online in 2004. The Town's MMS is used to track infrastructure maintenance requirements, schedule work, and provides the ability to assign resources to best manage community assets.
 - Annual planning workshops were held in early 2004 to review and update the Town strategic plan, develop tentative and final budgets, and update the capital improvements program.
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- The Town website was completely renovated by staff to provide additional information and resources for Town customers.
- Presentations made by Town staff to numerous civic groups and other government agencies on Town projects.

Public Works-Roads Division

- Sixteen new street sections were added to the Town inventory in 2004.
- Main Street Lighting Phase I was completed, resulting in the removal of overhead utilities, wood poles, and existing lighting fixtures on Main Street between Mill and Mission streets. Decorative lighting was installed as part of this project.
- Main Street Lighting Phase II design work was started. When completed in early 2005, the Town Board will review the needed financial requirements and possibly schedule this next phase for construction in the future. This phase will remove overhead utilities, wood poles, and existing streetlights on Main between Mill and the town of Minden and install decorative lighting poles and fixtures.
- Mill and High School streets between Douglas Avenue and Hussman were completely reconstructed, further reducing the reconstruction backlog.
- Preparations were begun to paint the traffic control signals and arms at Gilman and Main Street black to match the new light poles.
- A pilot program to cooperatively replace sidewalks and improve the Main Street streetscape was started. Two demonstration projects are scheduled for construction as soon as final permitting is received from the Nevada Department of Transportation.
- Field staff continued to perform crack sealing, street sweeping, weed control, and sign replacements throughout the town at a greatly reduced cost.
- Over 120,000 square feet of roads in the service/industrial area were patched and chip sealed.
- The alley behind the Verizon telephone yard and Tognetti Alley both had a lift of grindings placed on them to provide a durable and long-lasting surface treatment. Gasoline Alley was also graded and compacted.

Public Works-Storm Water Division

- A maintenance project to remove sediment build up in the box culverts between the Martin Slough ponds was developed and scheduled for implementation. Plans were also developed to remove excessive vegetation to increase water flows along the Slough downstream of pond 2 near Gilman.
- A maintenance project to remove brush and debris along the Cottonwood Slough was developed and scheduled for implementation with the Nevada Division of Forestry. This clean up project will help in mitigating possible flooding in the area.
- The Crestmore detention pond had major maintenance performed that removed excessive plant growth.
- Field staff continued performing monthly water sampling along the Martin Slough and performing other maintenance operations throughout the storm drain system.

Parks and Recreation

- Gardnerville maintained its status as a Tree City USA community, again as the only unincorporated town in Nevada recognized with this distinction. An Arbor Day tree-planting event was held in honor of the town's 125th Birthday.
- More than two-dozen bronze interpretive plaques were installed on historic buildings within the community through a partnership grant with the U.S. Forest Service. The plaques tie in to the Carson Valley Historic Walking/Driving Tour map, and allow residents and visitors alike to gain a unique perspective on many buildings in the historic downtown area.
- Construction was completed on the South Gateway Community Entrance Sign located on US Highway 395 near Barton Memorial hospital. Project funding was assisted through a partnership with the U.S. Forest Service.
- Construction began on a new restroom facility for Heritage Park.
- In September, a brand new park facility was dedicated by Syncon Homes to the community. Arbor Gardens Park is aptly located within the Arbor Gardens neighborhood, and provides additional open space for residents to enjoy.
- 125th Birthday-Residents and visitors shared three weekends of family entertainment, concerts, barbeques, and games in May and June as Gardnerville celebrated its 125th Birthday. Events included a Children's weekend, Heritage Motorcycle Run and Car Show, and Civil War battles with cavalry, cannon, and soldiers.
- Additional use of Heritage Park included the Valley Cruisers October car show, numerous weddings on the Pavilion, and extensive unreserved use for picnics and youth activities.
- In the fall, the Rotary Club was approved to construct a lighted flagpole at Heritage Park as their Centennial service project.
- Picnic tables were delivered and installed at Gardner Park.
- Two panels of more than 250 memorial bricks were installed on Heritage Pavilion.

Health and Sanitation

- Annual free extra trash, Christmas tree pickup, and leaf/limb pickup events were held.
- Green Waste/landfill diversion continued to show growth that assisted in meeting environmental goals while also containing user costs.

Respectfully submitted,

James E. (Jim) Park, Jr., C.P.M., CPO, MBA

Gardnerville Town Manager